



2021 ANNUAL REPORT



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STRATEGIC PLAN 2021-2023

- MISSION:** Saanich Volunteer Services promotes independent living and enhances the quality of life for Saanich residents by providing coordinated volunteer services and connection to community resources.
- VISION:** A community of neighbours helping neighbours.
- VALUES:** Community, service, kindness, respect, collaboration.

SCOPE & COMMUNITY

MODEL

Based out of McRae House, Saanich Volunteer Services is a non-profit society and registered charity. Our staff connect volunteers to deliver services to clients free of charge.

PARTNERS

Municipality of Saanich, Island Health, Victoria Foundation, other direct volunteer service organizations, and other agencies and organizations supporting our community.

OUR PEOPLE

Volunteers, staff, clients, Board, and community partners.

CLIENTS

Saanich residents over the age of 19 who require assistance to live independently.

VOLUNTEERS

Adults who wish to donate their time and connect to helping opportunities in Saanich.

SERVICES

- Supported transportation
- Friendship calls and companion visits
- Food hamper pick-up and delivery; prepared meal delivery
- Grocery shopping and delivery; grocery bus shopping
- Income tax preparation
- Light yard work and minor home repair
- Social support program
- Better At Home
- Community information and referrals

PILLAR 1: VOLUNTEERS

Goal 1: Recruit, support and retain our volunteers to provide services to clients and community

OBJECTIVES

- 1.1 Recruit engaged and effective volunteers to sustain the organization's services.
- 1.2 Support volunteers with training, mentorship, and resources.
- 1.3 Retain volunteers by recognizing service, and offering opportunities for connection and engagement.

PILLAR 2: CLIENTS & SERVICES

Goal 2: Support our clients by offering sustainable and valued services that are responsive to change

OBJECTIVES

- 2.1 Leverage available reporting and statistics to understand current client needs and coordinate to deliver valued services, including addressing food security, social isolation and other needs.
- 2.2 Respond to changes in service delivery environment in a timely and flexible manner.
- 2.3 Ensure service requirements of funders are fulfilled/achieved.

PILLAR 3: TEAM, MANAGEMENT & RESOURCES

Goal 3: Build a dynamic and effective team of employees and board members equipped with the resources to support and connect volunteers and clients

OBJECTIVES

- 3.1 Support staff with the appropriate tools, resources, policies and best practices.
- 3.2 Develop and implement a fundraising strategy and financial plan supported by staff and board.
- 3.3 Implement development and succession plans for staff and board to enhance engagement and support effectiveness.

PILLAR 4: PUBLIC IMAGE

Goal 4: Promote Saanich Volunteer Services' public image to build a mutually beneficial relationship with community

OBJECTIVES

- 4.1 Support and enhance communication channels and tools to market Saanich Volunteer Services.
- 4.2 Promote successes and reputation of the organization to attract donors, funding and partners.
- 4.3 Develop and implement a media strategy.

ANNUAL GENERAL MEETING AGENDA

Wednesday, September 15, 2021

1. AGM Welcome and Call to Order
2. Confirmation of members Quorum
3. Message from Mayor Fred Haynes
4. Adoption of Agenda
5. Approval of Minutes from Previous AGM: September 23, 2020
6. Reports:
 - I. President
 - II. Executive Director
 - III. Treasurer
7. Election of New & Returning Board Members
8. New Business
9. Meeting Adjournment



PREVIOUS AGM MINUTES

September 23, 2020

MINUTES OF THE ANNUAL GENERAL MEETING OF MEMBERS – 2020

1800 Remote via Zoom, Wednesday September 23, 2020

1.0 CALL TO ORDER:

President Peter Argast called the 28th Annual General Meeting of the Saanich Volunteer Service Society to order at 6:02 p.m., and welcomed members and guests present.

2.0 ROLL CALL:

Bethea Penny certified that a quorum was present by virtue of a minimum of at least 15 members in attendance.

Members present were: Katie Archer, Peter Argast, Nansi Blenkiron, John Bunge, Jackie Carson, Haji Charania, M J Cousins, Darleen Finlayson, Ron Gibbons, Nicole Hamilton, Peggy Hancyk, Brenda Lynn, Blair Matheson, Laureen Matheson, Liz McCarter, Sarah McQuillan, Roni Pagliuso, Bethea Penny, Kezia Peterson, Linda Dawson Reid, Juliet Simon, Tony Southwell, Bryan Vermeenen, Jim Yu.

Board Directors present were: Katie Archer, Peter Argast, Nansi Blenkiron, Jackie Carson, Nicole Hamilton, Liz McCarter, Sarah McQuillan, Kezia Peterson, Bryan Vermeeren, Jim Yu

Staff present were: MJ Cousins, Peggy Hancyk, Brenda Lynn, Bethea Penny, Linda Dawson Reid.

Guests and Friends present: Glenys Caves (Beacon Services/Better at Home), Fred Haynes, Mayor of Saanich, Cari Taylor CRN, Moira Tait, Geoffrey Monty

Brenda welcomed the members and guests and acknowledged our presence on unceded land of the WSÁNEĆ and Lkwungen people. Mayor Fred Haynes thanked SVSS for the work the Society and SVSS Volunteers continue to offer to the Community of Saanich. SVSS has made a difference to the residents of Saanich and this difference is appreciated by the Saanich Council

3.0 MINUTES OF THE LAST MEETING:

The minutes of the previous Annual General Meeting of Thursday June 20 2019 were reviewed as circulated.

Motion to accept previous minutes: As there were no errors or omissions noted, it was moved by Bryan Vermeenan, seconded by Nicole Hamilton, and carried, that the minutes of the last Annual General Meeting be accepted as circulated.

4.0 BUSINESS ARISING FROM THE MINUTES: None

5.0 REPORTS

5.1 President

- Peter delivered his message and report as President. Peter noted the hard work of the staff. This year has been different and challenging as we adapt to the “new normal”. Very sincere thanks go to the staff for their flexibility, finding a new way forward to support our community, and to the volunteers who have been committed to their role and have found new ways to serve the community. Volunteers are the life blood of the organization. Peter thanked Nicole Hamilton, Nansi Blenkiron and Lynn Graham who have completed their 6 year commitment on the Board.
- Peter introduced Katie Archer, Jackie Carson and Kezia Peterson, who have come on this year to the Board and also thanked Liz McCarter, Sarah McQuillan, Bryan Vermeenan and Jim Yu, who are continuing on with the Board.
- Peter introduced the Strategic Plan

5.2 Executive Director

Brenda presented her report as Executive Director, acknowledging the many Volunteers who continue to add so much to the organization and the community.

5.3 Treasurer

Jim Yu presented the Treasurer’s report. There were no questions regarding the report

Motion to accept reports

At the conclusion of the reports it was moved by Linda Dawson Reid, seconded by Liz McCarter, and carried, that the reports be accepted as presented.

6.0 REPORT OF THE NOMINATION COMMITTEE AND ELECTION OF DIRECTORS:

President Peter Argast presented the Report of the Nominating Committee.

6.1 Candidates to be Elected Members:

Katie Archer 1st Year of initial 2-year term, Jackie Carson 1st Year of initial 2-year term, Kezia Peterson 1st Year of initial 2-year term

Candidates to be Re-Elected Members:

Bryan Vermeeren 1st year of second 2-year term, Sarah McQuillan 1st year of third and final 2-year term

6.2 Continuing Board Members (no election required):

Liz McCarter 2nd year of initial 2-year term, Jim Yu 2nd year of initial 2-year term, Peter Argast 2nd year of third and final 2-year term

6.3 Retiring Members

Nansi Blenkiron, Lynne Graham, Nicole Hamilton

Motion to accept Nominating Committee Report

It was moved by Brenda Lynn, seconded by Sarah McQuillan, and carried, that the report from the nominating committee be accepted, and the board member duly elected.

7.0 MOTION TO ADJOURN:

There being no further business, it was moved by Peter Argast, seconded by Liz McCarter, and carried that the meeting be adjourned at 6:40 PM.

8.0 DATE OF THE NEXT MEETING: Time and place to be announced.

MESSAGE FROM THE BOARD PRESIDENT



The past year for Saanich Volunteer Services Society has brought a host of unique challenges and opportunities. I want to acknowledge the extraordinary efforts of our excellent staff and dedicated volunteers to meet these challenges and embrace the opportunities.

The organization has had to remain flexible and nimble to adapt to the local impacts of the ever-changing global pandemic. Certainly, I did not expect we would again be gathering virtually for our Annual General Meeting. This is one of the many ways, both large and small, in which we have adapted to the current circumstances.

In other ways we have also adapted our services over the past year to respond to the ongoing challenges. Companionship visits have become friendship calls. Our income tax filing services have now been offered digitally. We have been able to resume medical appointment drives, with masking and social distancing measures in place. Increasingly we see food security as a vital and important need. While our smiles and faces may be covered by masks, we are still able to support our community with these critical services. I cannot thank our staff and volunteers enough for remaining committed and flexible during these enormous changes. I want to acknowledge our Executive Director, Brenda Lynn, for all her hard work. It is through her leadership that the organization has charted a course successfully through the rough and unknown waters of this past year.

On a more personal note, this also marks my final message as President of the Board of Directors. It has been an honour to serve Saanich Volunteers in this capacity. I look forward to continuing to volunteer with SVSS in other capacities. The Board is in a time of renewal as we continue to look for dedicated volunteers to help steer the governance of the Society. I especially want to thank our new President Bryan Vermeeren for taking on the leadership role. Bryan is an enthusiastic and committed volunteer, and I know he will provide excellent guidance. I also want to thank all Board members that I have worked with, past and present, for their support and commitment. I have learned that governance is a team sport, and I could not have done any of it without all the help and encouragement I received along the way.

The future for Saanich Volunteers remains bright. As we head into our 30th year of providing community-based services, I am optimistic that the strength and cooperation of neighbours helping neighbours will endure, grow and thrive. Thank you all for your support and commitment, now and into the future.

Stay safe!

Peter Argast

President of the Board of Directors

EXECUTIVE DIRECTOR REPORT



I ended my report last year acknowledging the impact a pandemic can make and how quickly it forced us to change how we operate and connect with others, and how it caused us to pivot our service offerings.

It was an incredible experience – SVSS staff and volunteers working together, never wavering in commitment to successfully respond to the health crisis and continue meeting the needs of clients within our community.

For this year's report, I would like to begin by acknowledging the remarkable resilience and dedication that has been demonstrated by every member of this great organization this past year – whether it be actively providing services, virtually attending meetings, or supporting from home – SVSS has adapted to this challenging time in our lives.

It is with unending gratitude that I can report that SVSS has never missed a beat – our clients have been and will continue to be safely supported through this unprecedented time whether it be through friendship calls, prepared meals and food hamper deliveries, grocery shopping, rides to medical appointments, yard work, minor home repairs, or income tax returns. It can truly be said that SVSS volunteers are the pillar in the lives of our clients. It has been most gratifying to see SVSS volunteers and staff, each with their special qualities which when combined, are able to effectively carry out the SVSS mission even with the many pandemic challenges they face.

MISSION

“Saanich Volunteer Services promotes independent living and enhances the quality of life for Saanich residents by providing coordinated volunteer services and connections to community resources.”

This past year we have been fortunate to have aligned our scope of services with client need especially in areas of food insecurity and social isolation. Thus, allowing our supporters, partners, and donors to see the benefits of their contributions. This has resulted in an increase in donations well beyond our targeted projections. And funding partners continuing their support and confidence in our ability to successfully serve our community. When combined, this financial support helps ensure the sustainability and impact of SVSS. We are extremely grateful.

SVSS collaboration with partnering agencies and businesses has been stronger than ever before realizing the successful funding and implementation of the weekly Prepared Meals Program. A highly noteworthy collaborative effort that has seen up to 80 SVSS senior clients receive prepared meals delivered by our volunteer drivers weekly since April 2020! (and still going strong!)

Our partnership with the UVIC Pro Bono Law Students Program has continued thanks to virtual technology resulting in the production of a wonderful series of three informative brochures for SVSS seniors: “Protect Yourself from Fraud, Wills & Estates, and Your Rights as a Patient.” The law students and their lawyer supervisors volunteer with SVSS to provide educational opportunities to develop their legal skills, to support their local community, and to have a positive impact on the legal professions by promoting the value of pro bono service. Our relationship with the UVIC law students is truly a benefit for all – students, seniors, and SVSS.

I would like to end this report by acknowledging the SVSS refreshed website that was launched in June of this year. It is a website to be proud of – visually pleasing, easy to navigate and professionally portraying SVSS. The creator was our millennial staffer, Bethea. Bethea has brought to SVSS her exceptional technical skills especially in marketing, videography, and website design. We are most grateful for all her contributions.

As SVSS Executive Director it has truly been an unbelievable experience working along side such a dynamic and supportive group of people this past year. Thank you for facing the challenges and realizing the opportunities with me.

A Special Mention To:

- ***The Volunteer Receptionists***
- ***The Volunteer Advisory Council Volunteers***
- ***The Years of Service Milestone Volunteers***
- ***President Peter and the Board of Directors***
- ***And most of all the staff – Linda, Peggy, MJ and Bethea***

I believe the year ahead for SVSS looks bright with hope and optimism. In the words of Desmond Tutu,

***“Hope is being able to see that there is light
despite all of the darkness.”***

In gratitude, “Be kind, be calm, be safe.”

Brenda J. Lynn
Executive Director

CLIENT SERVICES COORDINATOR REPORT



This past year is definitely one for the history books. When the pandemic necessitated the curtailing of our regular services, we pivoted to the areas where we could best support our clients.

In response to the pandemic, the provincial government, the United Way and BC 211 launched the Safe Seniors Strong Communities (SSSC) program and both individuals and volunteers were encouraged to use the existing BC 211 portal to be referred to their local agency for services that fell into these broad categories: Grocery Shopping and Delivery, Prepared Meal Delivery, Friendship Calls. We responded to over 140 individual calls for services.

All of us reached out to existing clients who we knew were living alone without family support. A team of amazing volunteers reached out to many more of our clients and from this several clients requested weekly calls and the volunteers have been having lovely conversations and clients are very appreciative.

Peggy continues to make birthday calls to all our clients. For some of them, this is the only call they get to wish them a happy birthday. Peggy also takes the opportunity to update their information and ensure that they are aware of all the services we offer that might be of benefit to them.

From the beginning of the pandemic we received requests from some of our existing clients as well as from a new client group – younger people who are immunocompromised. Early on it was impossible to get a delivery date to shop online. Thrifty's SENDIAL program is only for seniors and was overwhelmed and had a long waiting list. Many of our existing and a group of new volunteers took on the task of grocery shopping for our clients.

With our community partner, New Horizons, we began to deliver 3 freshly prepared meals weekly to our seniors. At the height of the program, we were delivering 79 meal packages a week and we have now levelled off to around 60 clients/meal packages per week. The same dedicated volunteers have been delivering these meals, week after week, to our clients throughout the pandemic. Although this program is no longer funded through the SSSC initiative, we and our partner agencies believe it to be critical to food security for our seniors and now offer this service on a sliding scale based on income. Most of our clients on this program continue to receive their meals with no charge to them.

We have also continued to deliver food hampers throughout the pandemic. We have 24 regular clients and deliver 55 hampers per month. In addition, we delivered 50 special Thanksgiving food and gift bags.

Client services is proud of being able to adapt to the current circumstances and continue to offer much needed services to residents of Saanich.

Linda Dawson Reid – Client Services and Better at Home Coordinator

Peggy Hancyk – Client Outreach Services

COORDINATOR OF VOLUNTEERS REPORT



JANUARY 1,2020 TO DECEMBER 31,2020

Volunteers at Saanich Volunteer Services are essential for achieving the society's mission: to enhance the quality of life for Saanich residents living independently. After the initial shock of the pandemic and its impact on how we live and socialize Saanich Volunteers Services quickly adapted to the new reality. New services were created in response to Client's needs, Volunteers were brought onboard by phone interview rather than in-person, assigned to a program and/or Client and enthusiastically stepped up to help.

Saanich Volunteers has 180 wonderful Volunteers actively supporting our Clients. With the outbreak of COVID19, the BC211 community information and referral service was promoted as the go-to phone number for people who needed help and for volunteers willing to provide that help. BC211 referred both clients and volunteers living in Saanich to SVSS. The volunteer response was remarkable - 72 new volunteers were recruited this past year. Their contributions are significant. In total, our Volunteers provided an amazing 3,962

client jobs for this period plus Administration support from our Receptionists and Board of Directors. New food security programs, Grocery Shopping and Prepared Meals Delivery, were created April 2020 in response to the rise of COVID19. And requests for Food Bank Hamper deliveries to Clients increased. The Friendly Caller program has become a significant service as Clients sought someone to talk with to alleviate their loneliness.

SERVICES PROVIDED BY VOLUNTEERS

Food Security	# of Jobs/Clients Served
• Grocery shopping	434
• Prepared Meals Delivery	1,360
• Food Bank Hamper Delivery	588
• Shopping Bus	87
Health & Wellness	
• Medical Drives	443
• Friendly Phone calls	182
Independent Living	
• Light Home Repairs/Gardening	123
• Companion Visits	97
• Income Tax Preparation	443
• On the Go AGAIN & MAC Group	28 (these two programs are on hold due to COVID19)

Reception Volunteers & Board members contributed 177 jobs.

VOLUNTEER ADVISORY COUNCIL (VAC):

Volunteers, in addition to Client services, provide feedback to Saanich Volunteers Staff. 6 VAC Volunteers, including a representative from the Board of Directors, meet monthly. Their input always makes us better.

Our Clients' words best express the results:

“From the bottom of our hearts we THANK YOU for helping make our lives a lot easier.”

VOLUNTEER YEARS OF SERVICE AWARDS 2020 – 2021:

Recognizing Volunteer contributions and extending a sincere Thank You are always the focus of Volunteer Recruitment and Services. I look forward to the day when we can do this in person. In the meantime.....

A HEARTFELT THANK YOU, TO EACH AND EVERY ONE

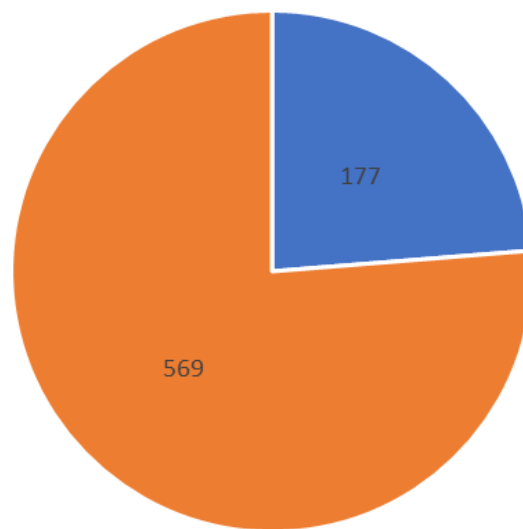
M-J Cousins

Coordinator of Volunteers

STATISTICS REPORT

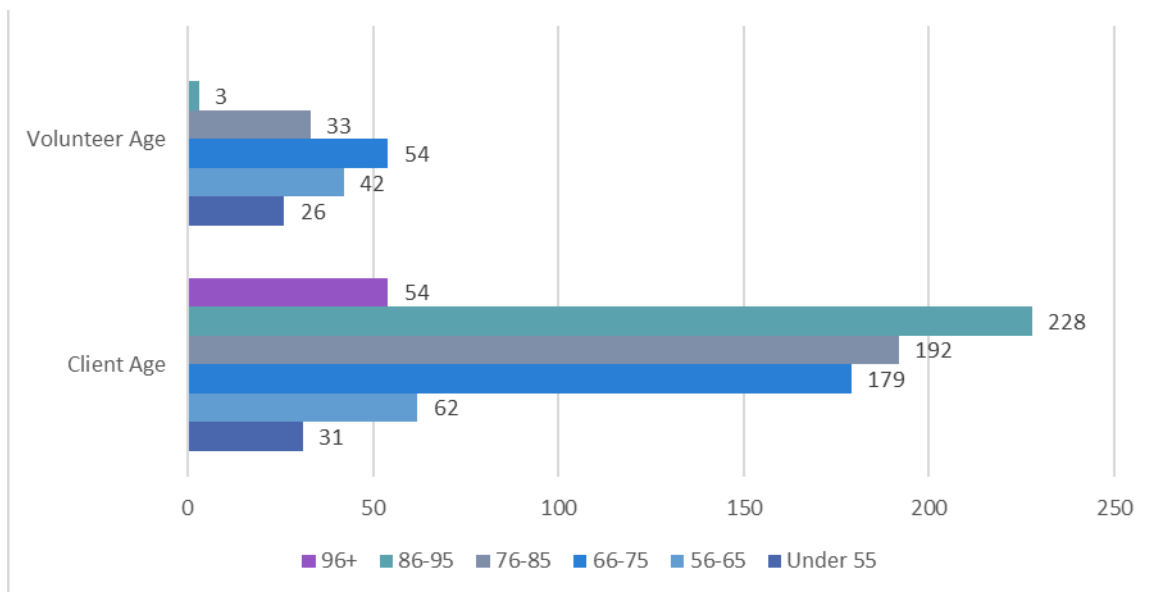


CLIENTS



■ Male ■ Female

AGE DEMOGRAPHICS



NOMINATING COMMITTEE REPORT

REPORT TO THE ANNUAL GENERAL MEETING OF MEMBERS

Saanich Volunteer Services Society

SEPTEMBER 15, 2021

The members of the Board of Directors, Prospective Directors and respective terms of office are:

TO BE ELECTED

No new members to be elected

TO BE RE-ELECTED

Liz McCarter	1st year of second 2-year term
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CONTINUING MEMBERS

Katie Archer	2nd Year of first 2-year term
Jackie Carson	2nd Year of first 2-year term
Kezia Peterson	2nd Year of first 2-year term
Bryan Vermeeren	2nd year of second 2-year term
Sarah McQuillan	2nd year of third and final 2-year term

RETIRING

Peter Argast

Jim Yu

On behalf of the members of the Society, we acknowledge the Directors for their outstanding contributions to the work of the organization.

Respectfully submitted,

Peter Argast, *President*

FINANCIAL STATEMENTS 2020-2021

UNAUDITED—SEE NOTICE TO READER

March 31, 2021



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SHANNON M. SEGINSON
CHARTERED PROFESSIONAL ACCOUNTANT

Shannon M. Seginson, CPA, CGA *
* denotes professional corporation

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NOTICE TO READER

On the basis of information provided by management, I have compiled the statement of financial position of Saanich Volunteer Services Society as at March 31, 2021 and the statements of operations and changes in fund balances for the year then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Victoria, B.C.
September 1, 2021



Shannon M. Seginson
Chartered Professional Accountant

SAANICH VOLUNTEER SERVICES SOCIETY
(Incorporated under the Society Act of British Columbia)
(Unaudited - See Notice To Reader)
STATEMENT OF FINANCIAL POSITION

March 31, 2021

ASSETS

	<u>2021</u>	<u>2020</u>
Current		
Cash and bank accounts	\$ 186,375	\$ 141,356
Petty cash	-	-
Accounts receivable	6,374	903
Prepaid expenses	<u>2,511</u>	<u>2,372</u>
	195,260	144,631
Capital assets (Note 3)	<u>2,233</u>	<u>1,300</u>
	<u>\$ 197,493</u>	<u>\$ 145,931</u>

LIABILITIES

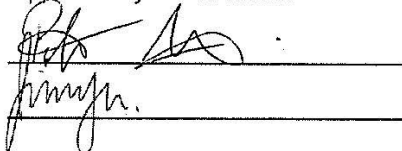
Current

Accounts payable	\$ 7,356	\$ 4,516
Due to government agencies	748	290
Accrued wages payable	15,126	4,194
Deferred revenue	<u>-</u>	<u>32,000</u>
	<u>23,230</u>	<u>41,000</u>

FUND BALANCES (Note 2a)

Invested in property, plant & equipment	2,233	1,300
Internally restricted	40,759	40,759
Unrestricted	<u>131,271</u>	<u>62,872</u>
	<u>174,263</u>	<u>104,931</u>
	<u>\$ 197,493</u>	<u>\$ 145,931</u>

Approved by the Directors:



The accompanying notes are an integral part of these financial statements

SAANICH VOLUNTEER SERVICES SOCIETY

Statement of Operations
(Unaudited - See Notice to Reader)
Year Ended March 31, 2021

	General Fund			Restricted Funds		
	2021	2020		Capital Asset Fund	Appropriated Surplus	2021
						2020
Revenues						
Operating grants -						
VIHA	\$ 53,680	\$ 52,576	\$			\$
The Corporation of the District of Saanich	46,368	46,698				
Gaming Commission	35,000	25,000				
United Way	15,000	15,000				
Rent in kind	12,000	12,000				
Better At Home	57,971	45,000				
Fundraising	32,743	55,153				
Mileage returns	4,489	14,602				
PECSF	462	150				
Victoria Foundation	15,600	18,000				
Innovate BC grant	17,888					
Covid 19 wage subsidies	11,194	-				
New Horizons for Seniors	10,000					
Interest earned	1,873	1,989				
	<u>314,268</u>	<u>286,168</u>		<u>0</u>	<u>0</u>	<u>0</u>
Expenses						
Employee costs:						
Salaries	154,383	159,447				
Benefits	6,480	6,480				
EI	3,173	3,257				
CPP	2,687	3,911				
WCB	941	779				
	<u>167,664</u>	<u>173,874</u>		<u>0</u>	<u>0</u>	<u>0</u>

The accompanying notes are an integral part of these financial statements.

continued

SAANICH VOLUNTEER SERVICES SOCIETY

Statement of Operations
(Unaudited - See Notice To Reader)
Year Ended March 31, 2021

	General Fund			Restricted Funds		
	2021	2020		Capital Asset Fund	Appropriated Surplus	2021
						2020
Operating costs:						
Volunteer mileage	\$ 8,930	\$ 30,771	\$		\$	\$
Telephone and internet	5,013	5,945				
Postage	4,849	3,274				
Office	4,412	2,705				
Copy & printing	6,459	3,767				
Technology	5,348	6,758				
Staff development	3,521	1,306				
Advertising	548	1,798				
Volunteer development	676	798				
Insurance	3,686	3,045				
Accounting	1,992	1,944				
Maintenance	2,669	2,417				
Project costs	5,070	4,002				
Professional contracts	6,345	6,511				
Staff mileage reimbursement	626	1,066				
Bank charges, licenses, dues, fees	529	1,235				
	<u>60,673</u>	<u>77,342</u>		<u>0</u>	<u>0</u>	<u>0</u>
Other costs:						
Rent in kind	12,000	12,000				
Amortization				657		2,103
Fundraising	-	-			657	
Security	614	661				
Volunteer & staff appreciation	901	-				
Special & community events	2,427	3,212				
	<u>15,942</u>	<u>15,873</u>		<u>657</u>	<u>0</u>	<u>2,103</u>
	<u>244,279</u>	<u>267,089</u>		<u>657</u>	<u>0</u>	<u>2,103</u>
Total Expenditures						
Excess (Deficiency) of Revenue over Expenses	<u>\$ 69,989</u>	<u>\$ 19,079</u>	<u>\$</u>	<u>(657)</u>	<u>0</u>	<u>\$ (2,103)</u>

The accompanying notes are an integral part of these financial statements.

SAANICH VOLUNTEER SERVICES SOCIETY

Statement of Changes in Fund Balances

(Unaudited - See Notice To Reader)

Year Ended March 31, 2021

	General Fund			Restricted Funds		
	2021	2020		Capital Asset Fund	Appropriated Surplus	2021
Fund Balances, beginning of year	\$ 62,872	\$ 43,793	\$	1,300	\$ 40,759	\$ 42,059
Excess (deficiency) of revenues over expenses	69,989	19,079		(657)	0	(657)
Interfund transfers	(1,590)	0		1,590	0	1,590
Fund Balances, end of year	<u>\$ 131,271</u>	<u>\$ 62,872</u>	<u>\$</u>	<u>2,233</u>	<u>\$ 40,759</u>	<u>\$ 42,992</u>
						<u>\$ 44,162</u>

The accompanying notes are an integral part of these financial statements.

3. Capital Assets

	Cost	Accumulated Amortization	Net 2021	Net 2020
Leasehold improvements	\$ 33,018	\$ 33,018	\$ 0	\$ 0
Equipment	<u>73,312</u>	<u>71,079</u>	<u>2,233</u>	<u>1,300</u>
Total	<u>\$106,330</u>	<u>\$104,097</u>	<u>\$ 2,233</u>	<u>\$ 1,300</u>

Leasehold improvements represent renovations to the McRae House which the Society leases from the Municipality of Saanich for \$1.00 per year. The Facility Use Agreement specifies the current term as from June 1, 2019 to May 31, 2024 with the intent to renew occupancy every five years.

SAANICH VOLUNTEER SERVICES SOCIETY

Notes to Financial Statements
(Unaudited – See Notice to Reader)
Year Ended March 31, 2021

1. Purpose of the Organization

Saanich Volunteer Services Society provides coordinated volunteer assistance to persons living within the municipality of Saanich to improve their quality of life. The Society is incorporated under the Society Act as a not-for-profit organization and is a registered charity under the Income Tax Act.

2. Significant Accounting Policies**a) Fund Accounting**

Saanich Volunteer Services Society follows the restricted fund method of accounting for contributions.

The General fund accounts for the Society's program delivery and administrative activities. This fund reports monies not subject to any special restrictions.

The Appropriated Surplus fund is an internally restricted fund which is set aside for special projects, capital acquisitions or contingencies. Expenditures from this fund must be approved by the Board.

The Capital Asset Fund reports assets, liabilities, revenues and expenses related to Saanich Volunteer Services Society capital assets.

b) Capital Assets

Capital Assets are recorded at cost. Amortization, reported in the Capital Asset Fund, is calculated at 20% on the straight-line basis, except for computers purchased after March 31, 2005 which are amortized at 25% on the straight-line basis.

c) Revenue Recognition

On March 27, 2000, the Society gave a gift in the amount of \$10,000.00 to the Victoria Foundation to establish an endowment fund. On October 5, 2006 an additional \$ 3,000 was given as well as \$ 4,000 on May 31, 2008. A gift of \$ 2,500.00 was given on July 23, 2013 and an additional \$ 2,500 was given on May 8, 2014. These gifts will be retained by the Victoria Foundation in perpetuity as capital and have been pooled with its other capital funds for investment purposes. The Victoria Foundation will pay out the income earned on this amount to the Society on a semi-annual basis, less an administration charge. Investment revenue received from the Victoria Foundation will be recorded in the general fund as there are no restrictions on its use. The amount of revenue received during 2021 was \$ 1,714.00 and \$ 1,672.00 was received during 2020.

VOLUNTEER RECOGNITION AWARDS 2021

The voice of SVSS Volunteers has been heard within our community for over 29 years. Thank you to those we honour above and to all our volunteers for your many years of support to SVSS, the community, and our clients.

Each year SVSS honours the dedication of volunteers who have reached milestone anniversaries. This year we proudly celebrate the following volunteers:

Milestones

20YEARS

Gordon Dovey

15 YEARS

Jerry Zushman

Bev Bowes

Marie Jennings

Addie Branyik

10 YEARS

Lorna Rumsby

5 YEARS

Shirley Kitchener

Peter Argast

Norm Gidney

Joseph Clare

Edd Tomczyk

Andy Dawson Reid

Kenneth Chang



OUR GENEROUS SUPPORTERS

Municipality of Saanich

Island Health Authority

United Way Southern Vancouver Island

Better At Home

BC Gaming Commission

Provincial Employees Community Services Fund

New Horizons for Seniors Program

Victoria Foundation

Saanich News

Thrifty Foods

Save-On-Foods



A special thank you to the residents and businesses of Saanich for your generous donations and legacy giving.

BE A PART OF YOUR COMMUNITY

Volunteer, donate, or leave a legacy so SVSS can continue to provide free one-on-one volunteer services to those in need in our community.



Saanich Volunteer Services Society

1445 Ocean View Road, Victoria, BC
V8P 1J8

Reception

(250) 595-8008
Fax: (250) 595-8005

Office Hours

Mon - Fri
10 AM - 2 PM

Find Us Online

www.saanichvolunteers.org
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